##### Designated Record Set

## The following protected health information (PHI) comprises the King County Behavioral Health and Recovery Division (BHRD)-designated record set.

## Treatment information:

## Clinical and legal records kept by the Assessment Center, Crisis and Commitment Services (CCS), Chemical Dependency Involuntary Treatment Services (CDITS); and

## Clinical records that also include information on individual clients related to client outcomes or services in other systems, such as the jail and juvenile detention files and information on individual admissions to Western State Hospital (WSH).

## Payment information:

## Medicaid and other financial eligibility data;

## Enrollment in a treatment program; and

## Billing and payment records, if the client is identified on an invoice.

## Health care operations information:

## Information obtained or documented for care authorization purposes, such as outpatient benefit authorizations, hospital authorizations (including extension reviews, appeals, etc), Medicaid Personal Care authorizations, and Extraordinary Treatment Plan (ETP) authorizations;

## Information obtained or documented in the process of addressing client complaints, grievances, and hearings and in reviewing extraordinary occurrences, when the review contributes to decisions made about the client(s) involved;

## Information obtained or documented by staff to monitor the BHRD-funded programs for mentally ill offenders; and

## All PHI collected in the course of an agency audit, when the audit contributes to decisions made about the client(s) involved.

## The BHRD designated record set does not include PHI in extraordinary occurrences or agency audit documents, when the information is or has not been used to make a decision about the individual client.